

Registration Information and Form

CLASS AVAILABILITY

All registrations are on a first-come, first-served, space-available basis. Registration is open to EGA members. Non-EGA participants are welcome for an additional fee of \$60. If you wish to join EGA, contact headquarters at (502) 589-6956 or visit www.egausa.org. Your membership must be on file or in process by May 31, 2019.

REGISTRATION

Registration can be completed either **online or by mail**. The registration form is contained in this document or link to register online via the EGA website. Registration must be postmarked or completed online between March 16 and July 31, 2019.

CLASS CHANGE

All requests for changes must be submitted to the assistant registrar in writing, with receipt of same confirmed by the assistant registrar. Changes to class registration requested after June 30, 2019, will incur a \$30 administrative fee for EACH request. No administrative fee will be assessed for adding classes, banquet tickets, or other events. All changes are subject to availability.

BANQUET INFORMATION

Banquet sign-ups and cancellations must be received and confirmed by the assistant seminar registrar by September 15, 2019, for the seminar opening and closing banquets.

If you require a special meal, check the box on the registration form. Special meals must be requested by September 15, 2019.

To invite a guest to attend one or both banquets, please mark the appropriate banquet(s) on the registration form. Each banquet is listed separately. Include the charge(s) in your total registration cost. Note that a guest will receive a banquet favor as part of the ticket price.

Note: If you are unable to attend a banquet, we ask that you inform us ahead of time. Although refunds are not possible, favors can be picked up while at seminar. Watch for details to come in communications from seminar beginning late summer of 2019.

PAYMENT OF FEES

Payment of class fees, as well as fees for special events and optional items, is due with registration. Kit fees and adjustments for mail-in registrations will be billed as received. Money orders or personal checks in U.S. funds should be made payable to "EGA Seminar 2019." Visa, MasterCard, or Discover is accepted. Any remaining billed fees will be due and payable no later than August 31, 2019.

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NONREFUNDABLE DEPOSIT

A **nonrefundable deposit** (\$100) is required for **ALL** attendees who register for two or more days of class. This deposit does not apply to nonparticipants or to early registrants who have already paid the deposit. Please note that this deposit has been included in the fees listed below, as applicable.

CLASS REGISTRATION FEES

The following fees include the nonrefundable deposit and the Hospitality Package but **DO NOT** include kit, tour, special event, or optional item fees. (The Hospitality Package includes the seminar pin and handbook.)

Five Days of Class/Wednesday and Sunday Banquets (\$655) includes your choice of one Friday class and four days of classes (either one four-day class or two two-day classes), and both banquets.

Four days of Class/Wednesday and Sunday Banquets (\$580) includes your choice of four days of classes (either one four-day class or two two-day classes) and both banquets.

Three Days of Class and 1 Banquet (\$415) includes your choice of EITHER one Wednesday/Thursday class and one Friday class with the Wednesday banquet OR one Friday class and one Saturday/Sunday class with the Sunday banquet.

Two Days of Class and 1 Banquet (\$340) includes your choice of EITHER one Wednesday/Thursday class with the Wednesday banquet OR one Saturday/Sunday class with the Sunday banquet.

One-Day Class (\$75) includes a Friday class and no banquet.

OTHER REGISTRATION FEES

Nonmember Fee (\$60) applies to those registering for classes who are not members of EGA.

Nonparticipant Fee (\$175) for those not taking classes at seminar. Must be registered at one of the designated seminar hotels as part of the EGA-negotiated room block. The fee includes two banquets and the Hospitality Package.

Facilities Use Fee (\$240) applies to those not staying at the designated hotel at the EGA-negotiated rate. *See policy on the EGA website or page 5 of this document.*



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Registration begins on **March 16, 2019, and ends on July 31, 2019**. All class assignments are on a first-come, first-served space-available basis. Early response is encouraged. Mail a completed registration form (a downloadable form is on the EGA website), along with the appropriate payment, to the assistant registrar at the address on page 4. Make check or money order payable to "EGA Seminar 2019." Confirmation will be sent upon receipt of registration form, along with an invoice for kit fees, if applicable. Please keep a copy of your completed form for your records. Registration may also be completed online via EGA website at www.egausa.org. Read the EGA cancellation and facilities use policies as stated on pages 5 of this registration document and initial your understanding below.

**IMPORTANT:
REQUIRED FOR
REGISTRATION**

We cannot process your registration form without your initials below.

_____ I have read and I understand EGA's cancellation and facilities use policies.
I understand that the Seminar 2019 facilities use fee is \$240.

PERSONAL INFORMATION

Name (Print) _____ E-mail _____
 Mailing Address _____ City, ST/Prov, Zip/Postal Code _____
 Country _____ Phone (Home) _____ (Work) _____ (Cell) _____
 Type of membership (Circle one): Chapter Member Member-at-large Not a Member
 Required, if member: EGA Member # _____ Region _____ Chapter _____

EMERGENCY CONTACT INFORMATION

Name (Print) _____ Relationship _____
 Phone (Day) _____ Phone (Night) _____ Phone (Cell) _____

CLASS DAYS

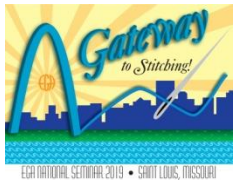
Check the number of days you will be taking classes. **CHOOSE ONLY ONE** from this list.

- Five days (Wednesday-Sunday). Includes one 1-day and one 4-day, OR one 1-day and two 2-day classes, and Wednesday and Sunday banquets.
- Four days (Wednesday, Thursday, Saturday, and Sunday). Includes one 4-day OR two 2-day classes and Wednesday and Sunday banquets.
- Three days (Wednesday-Friday OR Friday-Sunday). Includes one 1-day and one 2-day class and one banquet.
- Two days (Wednesday-Thursday and Wednesday banquet OR Saturday-Sunday and Sunday banquet). Includes one 2-day class and one banquet.
- One day (Friday). Includes one 1-day class and NO banquet.

CLASS SELECTION

List your choice(s) based on the number of class days you selected above.

Four-Day Class			
Wed 10/30, Thurs 10/31, Sat 11/2 and Sun 11/3/2019	Class No.	Title	Teacher
1st Choice			
2nd Choice			
3rd Choice			
Two-Day Class			
Wed/Thurs 10/30-31/2019	Class No.	Title	Teacher
1st Choice			
2nd Choice			
3rd Choice			
Sat/Sun 11/2-3/2019	Class No.	Title	Teacher
1st Choice			
2nd Choice			
3rd Choice			
One-Day Class			
Friday 11/1/2019	Class No.	Title	Teacher
1st Choice			
2nd Choice			
3rd Choice			



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EGA NATIONAL SEMINAR 2019 • SAINT LOUIS, MISSOURI

PAYMENT DUE WITH REGISTRATION FORM

PLEASE REFER TO REGISTRATION FEE

SCHEDULE ON PAGE 1.

5 DAYS OF CLASS/2 BANQUETS	\$655*	\$ _____
4 DAYS OF CLASS/2 BANQUETS	\$580*	\$ _____
3 DAYS OF CLASS/1 BANQUET	\$415*	\$ _____
2 DAYS OF CLASS/1 BANQUET	\$340*	\$ _____
* Cost includes registration and \$100 nonrefundable deposit.		
1-DAY CLASS (FRIDAY)/No banquet	\$75	\$ _____
NONMEMBER FEE	\$60	\$ _____
NONPARTICIPANT FEE	\$175	\$ _____
FACILITIES USE FEE	\$240	\$ _____

Wednesday, October 30 – Opening Banquet

Extra Banquet Self Guest # of tickets @ \$90= _____

Name of Guest: _____

Guest dietary considerations: _____

Friday, November 1 – Winning Ways

Winning Ways # of tickets _____ @ \$35 = _____

Friday, November 1 – Tours

Tour #1–St. Louis Art Museum & MO History Museum

Self Guest # of tickets _____ @ \$52 = _____

Tour #2–Gateway Arch & Cahokia Mounds State Historic Site

Self Guest # of tickets _____ @ \$69 = _____

Tour #3–Grant National Historic Site & Grant’s Farm

Self Guest # of tickets _____ @ \$49 = _____

Tour #4–St. Louis Cathedral & MO Botanical Gardens

Self Guest # of tickets _____ @ \$85 = _____

Name of Tour Guest: _____

Friday, November 1 – Merchandise Night

Half Table _____ @ \$ 50 = _____

Full Table _____ @ \$ 75 = _____

Full Table w/ electricity _____ @ \$100 = _____

Saturday, November 2 – Teachers’ Showcase

Half Table _____ @ \$ 25 = _____

Full Table _____ @ \$ 45 = _____

Sunday, November 3 – Closing Banquet

Extra Banquet Self Guest # of tickets @ \$90= _____

Name of Guest: _____

Guest dietary considerations: _____

Donation to EGA (optional) \$ _____

TOTAL FEES (now due) \$ _____

METHODS OF PAYMENT: Money orders or personal checks in U.S. funds should be made payable to “EGA Seminar 2019.” VISA, MASTERCARD, or DISCOVER accepted.

Note to Assistant Registrar:

Check preferred method communication:

E-mail Mail

Check preferred method of daily newsletter delivery:

E-mail Printed

Print your name as you wish it to appear on nametag:

NAME: _____

Please check all that apply:

Are you . . .?

- a first-time national seminar attendee
- a chapter president
- an EGA Master Craftsman
- an EGA-Certified Teacher
- an EGA-Certified Graduate Teacher
- an EGA-Certified Judge
- an EGA-Certified Master Judge
- an EGA-Certified Appraiser
- an EGA Life Member
- a Crown Jewels Member
- a MyEGA Member
- a Gold Thread Award Recipient (past or present)
- a member of Fiber Forum
- willing to serve as a Class Angel
- willing to serve as a Volunteer

Do you . . .?

- need a roommate list
- have mobility limitations: _____
- have special dietary considerations:
 - gluten-free vegetarian vegan
 - other: _____

May we include your contact information in the *Seminar Handbook?* (Please check all that apply.)

- None All Information
- Address E-mail Address
- Phone (Day) Phone (Night) Phone (Cell)

Have you . . .?

- completed the Registration Form, including class selections and emergency contact information
- completed the Seminar Fee Schedule
- prepared a check or money order, payable to “EGA Seminar 2019” for the total amount due on the fee schedule OR filled out the necessary credit card information.
- made a copy of your Registration Form for your records.

Privacy Policy: To view the Privacy Policy for EGA, please visit the EGA website, egausa.org, or contact Cynthia Welch, EGA administrator, (502) 589-6956.

CREDIT CARD INFORMATION

_____ VISA _____ MasterCard _____ Discover

Name on Card: _____

Card #: _____

Expiration Date: _____

Security Code: (3-digit number on back of card) _____

Zip Code associated with card: _____



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Demographic Questions – Optional - While the following two questions are optional, we would appreciate your completion of the questions to help in planning future seminars.

How many national EGA seminars have you attended? This is my first 1-5 6-10
 11-15 16-20 21-25 More than 25 Unsure

How long have you been a member of EGA? Less than 1 year 1-5 years 6-10 years
 11-15 years 16-20 years 21-25 years
 More than 25 years Not a member

PLEASE RETURN ALL COMPLETED FORMS, including the demographic questions, TO ASSISTANT SEMINAR REGISTRAR

Vickie L. Patchin
10916 West 96th Place
Overland Park, KS 66214

Email: Registrar2019@egausa.org (email anytime)
Phone: (913) 894-1741
(please, no calls after 9 p.m. Central Time)



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Cancellation Policy:

- (1) Participant cancellation:
 - (a) The canceling participant must send cancellation notification in writing to the seminar assistant registrar at Registrar2019@egausa.org or mail to Vickie L. Patchin, 10916 West 96th Place, Overland Park, KS, 66214, who forwards the information to the National Seminar Registrar.
 - (b) Cancellations received via email or postmarked on or before:
 - i. 60 days (August 31, 2019) prior to the opening of seminar will receive a refund less the nonrefundable deposit.
 - ii. 30 to 59 days (September 1 to September 30, 2019) prior to the opening of seminar will incur a \$200.00 cancellation fee which includes the nonrefundable deposit.
 - iii. 0 to 29 days (October 1 to October 29, 2019) prior to the opening of seminar the national executive committee will review within 30 days of close of seminar.
 - A full refund will be given in the event of the death of the registrant.
 - A full refund, minus the nonrefundable deposit, will be given to a member who is in the military and not able to attend seminar due to reassignment.
 - A full refund, minus the nonrefundable deposit, will be given in the event of the death of a member of the immediate family. Immediate family is defined as spouse, child, parent, parent-in-law, grandparent, grandchild, or sibling.
 - A partial refund may be granted in the event of serious illness of the registrant or an immediate family member, or a natural disaster preventing the registrant's attendance. Consideration in determining the amount of the refund shall be given after the cost incurred by the seminar is determined.
 - (c) No refunds will be considered after 30 days (December 4, 2019) of close of seminar.
- (2) In the event EGA cancels a class after students have been assigned and a student chooses not to attend seminar, the seminar fee less the nonrefundable deposit will be reimbursed. Any travel costs the student has incurred are solely the responsibility of the student.

Facility Use Policy:

A one-time facilities use fee of \$240 will apply to all persons registered for two or more days of classes or as nonparticipants who do not stay at Marriott St. Louis Grand or other designated hotel(s) or to anyone staying at the Marriot St. Louis Grand or other designated hotel(s) with a room rate other than the EGA-negotiated rate, unless the seminar chair approves alternate arrangements. This one-time fee applies because their stay will not be considered part of the seminar room block which contributes toward payment of the event and classroom space.