

CLASS AVAILABILITY

All registrations are on a first-come, first-served, space-available basis. Registration is open to all EGA members. Non-EGA participants are welcome for an additional fee of \$60. If you wish to join EGA, contact headquarters at (502) 589-6956 or visit www.egausa.org. Your membership must be on file or in process by May 31, 2018.

REGISTRATION

Registration can be completed either online or by mail. Registrations must be postmarked or completed online between March 17 and July 25, 2018.

CLASS CHANGE

All requests for changes must be submitted to the assistant registrar in writing, with receipt of same confirmed by the assistant registrar. Changes to class registration requested after June 25, 2018, will incur a \$30 administrative fee for EACH request. No administrative fee will be assessed for adding classes, banquet tickets, or other events. All changes are subject to availability.

BANQUET INFORMATION

Opening Banquet – *Denim and Diamonds*. We invite you to a relaxed evening of fun. Don that fancy pair of jeans or that swanky denim skirt you purchased for such an occasion as this! Bling out your favorite scarf, shirt, or shoes. Be comfy and sparkle! Seating will be by region, as indicated on your banquet ticket. Members-at-Large, you will be seated in the region where you live.

Closing Banquet – *Diamond Jubilee*. We will be taking table reservations for this dazzling celebration of EGA's 60th anniversary. Come dripping with "diamonds" for an evening of glitter, glitz and glamour! You may make reservations at seminar or in advance. Instructions and form will be available on EGA website on August 1.

Guests. To invite a guest to attend one or both banquets, check the appropriate banquet on the registration form. Each banquet is listed separately. The charge(s) will be added to your total registration cost. Guests will receive a banquet favor as part of the ticket price.

Note: If you are unable to attend a banquet, we ask that you inform us ahead of time. Although refunds are not possible, favors can be picked up while at seminar. Watch for details to come in communications from seminar beginning mid-summer of 2018.

PAYMENT OF FEES

Payment of class fees, as well as fees for special events and optional items, is due with registration. Kit fees and adjustments for mail-in registrations will be billed as received. Money orders or personal checks in U.S. funds should be made payable to "EGA Seminar 2018". Visa, MasterCard or Discover is accepted. Any remaining billed fees will be due and payable no later than August 31, 2018.

NONREFUNDABLE FEE

A **nonrefundable fee** (\$100) is required for **ALL** attendees who register for one or more days of class. This fee does not apply to those registering as nonparticipants.

CLASS REGISTRATION FEES

The following fees include the Hospitality Package but **DO NOT** include kit, special event, or optional item fees. The Hospitality Package includes the seminar pin and handbook.

Five Days of Class/Wednesday and Sunday Banquets (\$540) includes your choice of one Wednesday class, and four days of classes (either one 4-day class or two 2-day classes), and both banquets.

Four Days of Class/Wednesday and Sunday Banquets (\$465) includes your choice of four days of classes, and both banquets.

Three Days of Class and 1 Banquet (\$310) includes your choice of EITHER one Wednesday class and one Thursday/Friday class with the Wednesday banquet OR one Wednesday class and one Saturday/Sunday class with the Sunday banquet.

Two Days of Class and 1 Banquet (\$235) includes your choice of EITHER one Thursday/Friday class with the Wednesday banquet OR one Saturday/Sunday class with the Sunday banquet

One-Day Class (\$75) includes a Wednesday class and no banquet.

OTHER REGISTRATION FEES

Nonmember Fee (\$60) applies to those registering for classes who are not members of EGA.

Nonparticipant Fee (\$175) for those not taking classes at Seminar. Must be registered at one of the designated seminar hotels as part of the EGA-negotiated room block. The fee includes two banquets and the Hospitality Package. Non-participants do not pay the \$100 nonrefundable fee.

Facilities Use Fee (\$240) applies to those not staying at the designated hotel at the EGA-negotiated rate. *See policy in the box below.*

EGA Cancellation Policy

1. Participant Cancellation:

- a. Cancelling participant must send cancellation notification in writing to the assistant registrar at Registrar2018@egausa.org or mail to 407 Philo Street, New Windsor, NY 12553, who forwards it to the National Seminar Registrar.
- b. Cancellations postmarked on or before:
 - i. 60 days (August 4, 2018) prior to the opening of seminar will receive a refund less the nonrefundable registration fee.
 - ii. 30 to 59 days (August 5 to September 3, 2018) prior to the opening of seminar will incur a \$100.00 cancellation fee in addition to the nonrefundable registration fee.
 - iii. 0 to 29 days (September 4 to October 2, 2018) prior to the opening of seminar, the national Executive Committee will review within 30 days of close of seminar.
 - (a) A full refund, minus the nonrefundable registration fee, will be given in the event of the death of the registrant or a member of the immediate family, and acts of war regarding the registrant's reassignment. Immediate family is defined as spouse, child, parent, parent-in-law, grandparent, grandchild, or sibling.
 - (b) A partial refund may be granted in the event of serious illness of the registrant or an immediate family member, or a natural disaster preventing the registrant's attendance. Consideration in determining the amount of the refund shall be given to the costs incurred by the seminar.
- c. No refunds will be considered after 30 days of (November 7, 2018) close of seminar.

2. Cancellation by EGA. In the event EGA cancels a class after students have been assigned and a student chooses not to attend seminar, the seminar fee less the nonrefundable registration fee will be reimbursed. Any travel costs the student has incurred are solely the responsibility of the student.

Facilities Use Policy

A one-time facilities use fee of \$240 will apply to all persons registered for two or more days of classes or as nonparticipants who do not stay at The Galt House Hotel or anyone staying at The Galt House Hotel with a room rate other than the EGA-negotiated rate, unless the seminar chair approves alternate arrangements. This one-time fee applies because their stay will not be considered part of the seminar room block which contributed toward payment of event and classroom space.

REGISTRATION FORM

Registration opens on **March 17, 2018 and ends on July 25, 2018**. All class assignments are on a first-come, first-served, space-available basis. Early response is encouraged. Mail a completed registration form along with the appropriate payment to the assistant registrar at the address below. Make check or money order payable to "EGA Seminar 2018." Confirmation will be sent upon receipt of registration form, along with an invoice for kit fees, if applicable. Please keep a copy of your completed form for your records. Read the EGA cancellation and facilities use policies as stated in the registration information on page 1 and initial your understanding below.

**IMPORTANT:
REQUIRED FOR
REGISTRATION**

We **cannot** process your registration form without your initials below.

_____ I have read and I understand EGA's cancellation and facilities use policies.
 _____ I understand that the Seminar 2018 facilities use fee is \$240.

PERSONAL INFORMATION

Name (Please print) _____ Email _____

Mailing Address _____ City, ST/Prov., Zip + 4/Postal Code _____

Country _____ Phone (Home) _____ (Work) _____ (Cell) _____

Type of Membership (Circle one): Chapter Member Member-at-Large Not a member

Required if member: EGA Member # _____ Region _____ Chapter _____

EMERGENCY CONTACT INFORMATION

Name (Please print) _____ Relationship _____

Phone (Day) _____ Phone (Night) _____ Phone (Cell) _____

CLASS DAYS

Check the number of days you will be taking classes. **CHOOSE ONLY ONE** from this list.

- Five days (Wednesday-Sunday). Includes one 1-day and one 4-day, OR two 2-day classes, and Wednesday and Sunday banquets.
- Four days (Thursday-Sunday). Includes one 4-day OR two 2-day classes and Wednesday and Sunday banquets.
- Three days (Wednesday-Friday, OR Wednesday and Saturday-Sunday). Includes one 1-day and one 2-day class and one banquet.
- Two days (Thursday-Friday and Wednesday banquet OR Saturday-Sunday and Sunday banquet). Includes one 2-day class and one banquet.
- One day (Wednesday). Includes one 1-day class and NO banquet.

CLASS SELECTION

List your choice(s) below based on the number of class days you selected above.

FOUR-DAY CLASS

Thursday-Sunday 10/4-10/7	Class No.	Title	Teacher
1 st Choice			
2 nd Choice			
3 rd Choice			

TWO-DAY CLASS

Thursday-Friday 10/4-10/5	Class No.	Title	Teacher
1 st Choice			
2 nd Choice			
3 rd Choice			
Saturday-Sunday 10/6-10/7	Class No.	Title	Teacher
1 st Choice			
2 nd Choice			
3 rd Choice			

ONE-DAY CLASS

Wednesday 10/3	Class No.	Title	Teacher
1 st Choice			
2 nd Choice			
3 rd Choice			

PLEASE RETURN ALL COMPLETED FORMS TO THE ASSISTANT SEMINAR REGISTRAR

Mary Coyle
407 Philo Street
New Windsor, NY 12553

Email: Registrar2018@egausa.org
Phone: 845-565-2467
(please, no calls after 9 p.m. Eastern Time)

PAYMENT DUE WITH REGISTRATION FORM
PLEASE REFER TO REGISTRATION FEE SCHEDULE ON PAGE 1.

5 DAYS OF CLASS/2 BANQUETS	\$540 \$_____
4 DAYS OF CLASS/2 BANQUETS	\$465 \$_____
3 DAYS OF CLASS/1 BANQUET	\$310 \$_____
2 DAYS OF CLASS/1 BANQUET	\$235 \$_____
1-DAY CLASS (WEDNESDAY)/No banquet	\$ 75 \$_____
NONMEMBER FEE	\$ 60 \$_____
NONPARTICIPANT FEE	\$175 \$_____
FACILITIES USE FEE	\$240 \$_____
NON-REFUNDABLE FEE**	\$100 \$_____

**Not applicable to non-participants or to Early Registrants who have already paid this fee.

Wednesday, October 3 – Winning Ways and Opening Banquet

Winning Ways # of tickets _____ @ \$35 = \$_____

Extra Banquet Self Guest # of tickets _____ @ \$75= \$_____

Name of Guest: _____

Guest dietary considerations: _____

Friday, October 5 – Merchandise Night

Half Table _____ @ \$50 = \$_____

Full Table _____ @ \$75 = \$_____

Full Table w/ electricity _____ @ \$100 = \$_____

Saturday, October 6 – Teachers’ Showcase

Half Table _____ @ \$22 = \$_____

Full Table _____ @ \$43 = \$_____

Sunday, October 7 – Closing Banquet

Extra Banquet Self Guest # of tickets _____ @ \$75 = \$_____

Name of Guest: _____

Guest dietary considerations: _____

Donation to EGA (optional) \$_____

TOTAL FEES (due now) \$_____

METHODS OF PAYMENT

Money orders or personal checks in U.S. funds should be made payable to “EGA Seminar 2018”. VISA, MASTERCARD or DISCOVER is accepted.

Privacy Policy: To view the Privacy Policy for EGA, please visit the EGA website, egausa.org, or contact Brad Cape, EGA administrator, 502-589-6956.

CREDIT CARD INFORMATION

Visa MasterCard Discover

Name on Card: _____

Card #: _____

Expiration Date: _____

Security Code: (3-digit number on back of card) _____

Zip Code associated with card: _____

Check preferred method of communication: Email Mail

Print your name as you wish it to appear on your nametag:

NAME: _____

Please check all that apply:

Are you...?

- a first-time national seminar attendee
- a chapter president
- an EGA Master Craftsman
- an EGA-Certified Teacher
- an EGA-Certified Graduate Teacher
- an EGA-Certified Judge
- an EGA-Certified Master Judge
- an EGA-Certified Appraiser
- an EGA Life Member
- a Crown Jewels member
- a MyEGA member
- a Gold Thread Award Recipient (past or present)
- a member of Fiber Forum
- willing to serve as a Class Angel
- willing to serve as a Hostess or other Volunteer

Do you...?

- need a roommate list
- have mobility limitations: _____
- have special meal or dietary considerations:
 - gluten-free vegetarian vegan
 - other: _____

May we include your contact information in the Seminar Handbook?

(Please check all that apply.)

- None All information Address Email address
- Phone (Day) Phone (Night) Phone (Cell)

How would you prefer to receive the daily seminar newsletter?

- Paper copy Electronic form

What room arrangements have you made at The Galt House Hotel?

- Single Double Triple
- Quad Not staying at The Galt

Roommates? _____

Please list all names

Have You...?

- Completed the Registration Form, including class selections and emergency contact information
- Completed the Seminar Fee Schedule
- Prepared a check or money order, payable to “EGA Seminar 2018” for the total amount due on the fee schedule OR filled out the necessary credit card information
- Prepared a LSASE for registration form confirmation by mail (optional)
- Made a copy of your Registration Form for your records

Note to Assistant Registrar