



# EGA Cancellation and Facility Use Policies

## Cancellation Policy:

- (1) Participant cancellation:
  - a. The canceling participant must send cancellation notification in writing to the seminar assistant registrar at Registrar2025@egausa.org or mail to: 6608 Garfield Dr, Plano, TX 75023. The cancellation will be forwarded to the National Seminar Registrar.
  - b. Cancellations received via email or postmarked on or before:
    - i. 60 days (September 13, 2025) prior to the opening of seminar will receive a refund less the \$125 nonrefundable deposit.
    - ii. 30 to 59 days (September 14 to October 12, 2025) prior to the opening of seminar will incur a \$200.00 cancellation fee which includes the \$125 nonrefundable deposit.
    - iii. 0 to 29 days (October 13 to November 11, 2025) prior to the opening of seminar will be reviewed by the national executive committee within 30 days of close of seminar.
      1. A full refund will be given in the event of the death of the registrant.
      2. A full refund, minus the \$125 nonrefundable deposit, will be given to a member who is in the military and not able to attend seminar due to reassignment.
      3. A full refund, minus the \$125 nonrefundable deposit, will be given in the event of the death of a member of the immediate family. Immediate family is defined as spouse, domestic partner, child, parent, in-law, grandparent, grandchild, or sibling.
      4. A partial refund may be granted in the event of serious illness of the registrant or an immediate family member, or a natural disaster preventing the registrant's attendance. Consideration in determining the amount of the refund shall be given after the cost incurred by the seminar is determined.
  - c. For a non-participant or 1-day class cancellation by the participant, the registrant will receive a full refund, including the \$125 non-refundable deposit if cancelled no later than 30 days prior to the opening of seminar. If cancelling 0 to 29 days prior to the opening of seminar, the rules under 1.b.iii. above will apply.
  - d. No refunds will be considered after 30 days (December 11, 2025) of close of seminar.
  - e. If a registrant is only attending *Stitchin' Time*, and the participant cancels, the participant will receive a full refund minus the \$15 non-refundable deposit.
  - f. If the registrant is attending both the in-person seminar and *Stitchin' Time*, the in-person cancellation policy will govern. However, the participant will receive a full refund of the *Stitchin' Time* portion of their registration; including the \$15 *Stitchin' Time* non-refundable deposit.
  - g. There will be no refunds if a registrant cancels their participation in a virtual class.
- (2) In the event EGA cancels **ALL** a student's classes, the registrant will receive a full refund, including the \$125 non-refundable deposit if the class cancellation(s) results in the registrant not attending any part of the seminar.
- (3) If a waitlisted only registrant, meaning the registrant is not registered for any classes or any other part of seminar, does not attend any part of seminar, they will receive a full refund including the \$125 non-refundable deposit.
- (4) For any participant class cancellations within 0 – 59 days prior to the opening of seminar, releasing the kit to the student will be governed by the teacher's contract with the seminar. If the teacher agrees to

release the kit, and the kit cannot be picked up by the student or their representative, any shipping costs that are incurred will be deducted from the student's refund.

**In all cases, any travel costs the student has incurred are solely the responsibility of the student.**

## *Facility Use Policy:*

A one-time facilities use fee of \$578 will apply to all persons registered for two or more days of classes or as nonparticipants who do not stay at the **Hilton Dallas Anatole Hotel, 2201 North Stemmons Freeway, Dallas, TX 75207**, or other designated hotel(s) or to anyone staying at the **Hilton Dallas Anatole Hotel** or other designated hotel(s) with a room rate other than the EGA-negotiated rate, unless the seminar chair approves alternate arrangements. This one-time fee applies because their stay will not be considered part of the seminar room block which contributes toward payment of the event and classroom space.