



OPEN REGISTRATION INSTRUCTIONS AND FORM

EGA National Seminar Broadway Bound hosted by the Metropolitan Region

August 24-28, 2022

CLASS AVAILABILITY

All registrations are on a first-come, first-served, space-available basis. Registration is open to all EGA members. Non-EGA members are welcome for an additional fee of \$60. If you wish to join EGA, contact headquarters at (502) 589-6956 or visit www.egausa.org. Your membership must be on file or in process by May 31, 2022.

REGISTRATION

Registration can be completed either **online or by mail**. The registration form is contained in this document or use the link to register online via the EGA website. Registration must be postmarked or completed online between March 12 and June 15, 2022.

CLASS CHANGE

All requests for changes must be submitted to the assistant registrar in writing (email), with receipt of same confirmed by the assistant registrar. Changes to class registration requested after May 15, 2022, will incur a \$30 administrative fee for EACH request. No administrative fee will be assessed for adding classes, banquet tickets, or other events. All changes are subject to availability.

BANQUET INFORMATION

(Wednesday and Sunday evenings) Banquet sign-ups and cancellations must be received and confirmed by the assistant seminar registrar by July 24, 2022, for the seminar opening and closing banquets.

If you require a special meal, check the box on the registration form. Special meals must be requested by July 31, 2022.

To invite a guest to attend one or both banquets, please mark the appropriate banquet(s) on the registration form. Each banquet is listed separately. Include the charge(s) in your total registration cost. Note that a guest will receive a banquet favor as part of the ticket price.

Note: If you are unable to attend a banquet, we ask that you inform us ahead of time. Although refunds are not possible, favors can be picked up while at seminar. Watch for details to come in communications from EGA - Broadway Bound Seminar beginning summer of 2022.

PAYMENT OF FEES

Payment of class fees, as well as fees for special events and optional items, is due with registration. Kit fees and adjustments for mail-in registrations will be billed as received. Money orders or personal checks in U.S. funds should be made payable to "EGA Seminar 2022." Visa, MasterCard, or Discover is accepted. (Any remaining billed fees will be due and payable no later than June 30, 2022.)

NONREFUNDABLE DEPOSIT

Fees include a required nonrefundable deposit of \$100 for **ALL** attendees who register for two or more days of class. This deposit does not apply to nonparticipants or to early registrants who have already paid the deposit. Please note that this deposit has been included in the fees listed below, as applicable.

CLASS REGISTRATION FEES

All fees include the nonrefundable deposit and the Hospitality Package, but **DO NOT** include kit, tour, special event, or optional item fees. (The Hospitality Package includes the seminar pin and handbook.)

Five Days of Class/Wednesday and Sunday Banquets (\$894) includes your choice of one Friday class and four days of classes (either one four-day class or two two-day classes) and both banquets, **OR** one three-day class and one two-day class and both banquets.

Four Days of Class/ Wednesday and Sunday Banquets (\$806) includes your choice of four days of classes (either one four-day class **OR** two two-day classes) and both banquets.

Three Days of Class and One Banquet (\$550) includes your choice of one Friday-Sunday three-day class with either banquet, **OR** one Wednesday/Thursday class and one Friday class with either banquet, **OR** one Saturday/Sunday class and one Friday class with either banquet.

Two Days of Class and One Banquet (\$462) includes your choice of one Wednesday/Thursday class with either banquet, **OR** one Saturday/Sunday class with either banquet.

One-Day Class (\$106) includes a Friday class and no banquet.

OTHER REGISTRATION FEES

Nonmember Fee (\$60) applies to those registering for classes who are not members of EGA.

Nonparticipant Fee (\$354) for those not taking classes at seminar. Must be registered at one of the designated seminar hotels as part of the EGA-negotiated room block. The fee includes two banquets and the Hospitality Package.

Facilities Use Fee (\$275) applies to those not staying at the designated hotel(s) at the EGA-negotiated rate. (Refer to the policy for full details.)

Refer to the EGA website for updates pertaining to the COVID-19 situation.

OPEN REGISTRATION FORM

Registration begins on **March 12, 2022 and ends on June 15, 2022**. All class assignments are on a first-come, first-served space-available basis. Early response is encouraged. You may register online via the EGA website at www.egausa.org. To register by mail, send all pages of the completed registration form, along with the appropriate payment, to the assistant registrar at address on page 5. Make check or money order payable to “EGA Seminar 2022.” Email confirmation will be sent upon receipt of registration form, along with an invoice for kit fees, if applicable. Please keep a copy of your complete form for your records. Please read the EGA cancellation and facilities use policies on the EGA website.

IMPORTANT:
REQUIRED
FOR
REGISTRATION

We **cannot** process your registration form without your initials below.

____ I have read and I understand EGA’s cancellation and facilities use policies.

____ I understand that the Seminar 2022 facilities use fee is \$275.

PERSONAL INFORMATION - REQUIRED – PLEASE PRINT

Name _____ Email _____

Mailing Address - Street _____

City, State/Prov., _____ Zip/Postal Code _____

Country _____ Preferred Phone Number _____

EGA Member # _____ Type of Membership: _____ Chapter Member _____ Member-at-Large

Region _____ Chapter _____

EMERGENCY CONTACT INFORMATION – REQUIRED – PLEASE PRINT

Name _____ Relationship _____

Phone (Day) _____ Phone (Night) _____ Phone (Cell) _____

The Seminar Assistant Registrar’s contact information is on page 5

CLASS DAYS

Check the number of days you will be taking classes
CHOOSE ONLY ONE from the following list

Five Days (\$894.00*) (Wednesday, 8/24 through Sunday, 8/28/2022) includes one 1-day and one 4-day class **OR** one 1-day and two 2-day classes, **OR** one 3-day and one 2-day class, plus Wednesday and Sunday banquets

Four Days (\$806.00*) (Wednesday, 8/24 through Thursday, 8/25/2022 and Saturday, 8/27 through Sunday, 8/28/2022) includes one 4-day **OR** two 2-day classes, plus Wednesday and Sunday banquets

Three Days (\$550.00*) (Wednesday, 8/24 through Friday, 8/26/2022) **OR** (Friday, 8/26 through Sunday, 8/28/2022) includes one 1-day and one 2-day class, plus one banquet, **OR** one 3-day class, plus one banquet

Two Days (\$462.00*) (Wednesday, 8/24 through Thursday, 8/25/2022) **OR** (Saturday, 8/27 through Sunday, 8/28/2022) includes one 2-day class, plus one banquet.

***Cost includes registration and \$100.00 non-refundable deposit. Cost does not include kit fees, special events, etc.**

One Day (\$106.00) (Friday, 8/26/2022) includes one 1-day class and NO banquet.

CLASS SELECTION

List your choice(s) based on the number of class days you selected above

4-DAY CLASSES

Wed-Thurs 8/24-25/2022 <i>and</i> Sat-Sun 8/27-28/2022	Class #	Title	Teacher
1st Choice			
2nd Choice			
3rd Choice			

3-DAY CLASS (only one is offered)

Fri-Sun 8/26-28/2022	Class #	Title	Teacher
1st Choice			

2-DAY CLASSES

Wed-Thurs 8/24-25/2022	Class #	Title	Teacher
1st Choice			
2nd Choice			
3rd Choice			
Sat-Sun 8/27-28/2022	Class #	Title	Teacher
1st Choice			
2nd Choice			
3rd Choice			

1-DAY CLASSES

Friday 8/26/2022	Class #	Title	Teacher
1st Choice			
2nd Choice			
3rd Choice			

Class selections can be viewed at: <https://egausa.org/event/ega-national-seminar-2022/>

PAYMENT DUE WITH REGISTRATION FORM
For Details – See Registration Fee Schedule – page 1

5 DAYS OF CLASS/2 BANQUETS	\$894*	\$ _____
4 DAYS OF CLASS/2 BANQUETS	\$806*	\$ _____
3 DAYS OF CLASS/1 BANQUET	\$550*	\$ _____
2 DAYS OF CLASS/1 BANQUET	\$462*	\$ _____
* Cost includes registration and \$100 nonrefundable deposit		
1 DAY OF CLASS/ NO BANQUET	\$106	\$ _____
NONMEMBER FEE	\$ 60	\$ _____
NONPARTICIPANT FEE	\$354	\$ _____
FACILITIES USE FEE	\$275	\$ _____

OPTIONAL ITEMS

Wednesday, August 24 – Opening Banquet

Additional # of tickets _____ @ \$168 = \$ _____

Self__ Guest__ Guest Name _____

Guest dietary considerations: _____

Friday, August 26 – Winning Ways Lecture Series

We will contact you as soon as we begin accepting registrations.

Friday, August 26 – Broadway Bound Tours

We will contact you as soon as we begin accepting registrations.

Friday, August 26 – Merchandise Night

Half Table _____ @ \$75 = \$ _____

Full Table _____ @ \$100 = \$ _____

Full Table w/electricity _____ @ \$125 = \$ _____

Saturday, August 27 – Teachers’ Showcase

Half Table _____ @ \$35 = \$ _____

Full Table _____ @ \$70 = \$ _____

Sunday, August 28 – Closing Banquet

Additional # of tickets _____ @ \$168 = \$ _____

Self__ Guest__ Guest Name _____

Guest dietary considerations: _____

Donation to EGA (optional) \$ _____

Optional Finishing Kit Fee **Class 104** (\$15) \$ _____

TOTAL FEES (Due Now) \$ _____

Indicate here if you will be mailing a check _____

If you selected 2 Days or 3 Days of Class

Indicate which banquet you would like to attend:

Opening (Wed) Closing (Sun)

Dietary considerations: _____

Class 222 color choice: White Black

Check preferred method of communication:

E-mail Mail

Check preferred method of daily newsletter delivery: E-mail Printed

Print your full name (first and last) as you wish it to appear on your nametag: _____

Please check all that apply: Are you . . . ?

- a first-time national seminar attendee
- a chapter president as of 2022 seminar
- an EGA Master Craftsman
- an EGA-Certified Teacher
- an EGA-Certified Graduate Teacher
- an EGA-Certified Judge
- an EGA-Certified Master Judge
- an EGA-Certified Appraiser
- an EGA Life Member
- a Crown Jewels Member
- a MyEGA Member
- a Gold Thread Award Recipient-past/present
- a member of Fiber Forum
- willing to serve as a Class Angel
- willing to serve as a Volunteer

Do you . . . ?

- need a roommate list
roommate’s name _____
- have mobility limitations: _____
- have special dietary considerations: _____
- gluten-free vegetarian vegan other: _____

May we include your contact information in the Seminar Handbook? *(Please check all that apply.)*

- None All Information Address
- Email Phone (cell, day, night)

Please.....

Complete all items on the Registration Form
Answer all additional questions
Make a copy of the pages for your records

See page 5 for payment instructions

METHODS OF PAYMENT

Money orders or personal checks: U.S. Funds made payable to “EGA Seminar 2022” must be postmarked by June 15, 2022 and mailed to:

Christene Thurston
Broadway Bound Seminar Assistant Registrar
722 Riverview Road
Rexford, NY 12148

To pay by Credit Card: Select the card and complete the information

_____ VISA _____ MASTERCARD _____ DISCOVER

please print

Name on Card _____

Card Number _____

Exp. Date _____ Security Code (3-digit number on back of card) _____

Zip code associated with the account for this card _____

Credit Card Payments must be made by June 15, 2022.

**Your Check or Money Order Payment and Registration Forms
must be postmarked by June 15, 2022.**

NOTES TO THE ASSISTANT REGISTRAR

Christene is here to help you!

Need assistance? Have a question? Want to leave a comment?

I am available 24/7 by email at: registrar2022@egausa.org, OR by phone (no calls after 9:00 p.m. Eastern Time please) at (518) 281-0565.

Please visit the EGA Website at www.egausa.org to view the

Privacy Policy

Cancellation Policy

Facilities Use Policy

Hotel Reservations can be made at: <https://book.passkey.com/go/EGA2022> or by calling Marriott Marquis reservations: (877)-303-0104. Be sure to mention Embroiderers' Guild of America for the special room rate.

We look forward to seeing you in the Big Apple, NYC, in August!



Cancellation Policy

1. Participant cancellation:
 - a. The canceling participant must send cancellation notification in writing to the seminar assistant registrar at Registrar2022@egausa.org or mail to Christene Thurston, 722 Riverview Road, Rexford, NY, 12148, who forwards the information to the National Seminar Registrar.
 - b. Cancellations received via email or postmarked on or before:
 - i. 60 days (June 25, 2022) prior to the opening of seminar will receive a refund less the nonrefundable deposit.
 - ii. 30 to 59 days (June 26 to July 25, 2022) prior to the opening of seminar will incur a \$200.00 cancellation fee which includes the nonrefundable deposit.
 - iii. 0 to 29 days (July 26 to August 24, 2022) prior to the opening of seminar the national executive committee will review within 30 days of close of seminar.
 - A full refund will be given in the event of the death of the registrant.
 - A full refund, minus the nonrefundable deposit, will be given to a member who is in the military and not able to attend seminar due to reassignment.
 - A full refund, minus the nonrefundable deposit, will be given in the event of the death of a member of the immediate family. Immediate family is defined as spouse, child, parent, parent-in-law, grandparent, grandchild, or sibling.
 - A partial refund may be granted in the event of serious illness of the registrant or an immediate family member, or a natural disaster preventing the registrant's attendance. Consideration in determining the amount of the refund shall be given after the cost incurred by the seminar is determined.
2. In the event EGA cancels a class after students have been assigned and a student chooses not to attend seminar, the seminar fee less the nonrefundable deposit will be reimbursed. Any travel costs the student has incurred are solely the responsibility of the student.
3. In the event EGA cancels national seminar, the registrants will receive a refund of the registration fee, which may include the non-refundable deposit based on a decision of the board of directors.

Facilities Use Policy

A one-time facilities use fee of \$275 applies to a non-participant or any person registering for two or more days of classes but not staying at the seminar hotel, or anyone staying at the hotel with a room rate other than the EGA negotiated rate, as their stay will not be considered part of the seminar room block, which contributes toward payment of event and classroom space. If there are exceptions necessary, they need to be approved by the NSC director.
