



Individual Appraisal of Fine Arts

EGA'S INSURANCE contains a Fine Arts Floater that is designed to protect needlework pieces owned by or in the care, custody, or control of EGA, its regions, or its chapters. Pieces owned by individual members are covered while on exhibit or being transported to exhibits or shows by chapter, region, or the national organization. While a piece remains in the owner's home or is being transported by its owner (shipment to exhibit.), it is not covered by EGA insurance. The coverage limit is \$250,000 total loss with a \$10,000 per item limit. A \$250 deductible applies to each occurrence. This means \$250 will be deducted from the stated value prior to payment for the loss. You are responsible for coverage of this amount.

In order to be covered it is necessary to fill out and sign the following form or include an appraisal by a qualified third party. **If you wish to be covered**, fill out this section of the form, one for each piece, sign it, and return it to the National Education Chairman. For waiver of insurance, complete and sign the lower section instead of this section.

Cost of materials	\$ _____
Cost of Finishing	\$ _____
Labor* hrs. x \$ min. wage	\$ _____
TOTAL	\$ _____

WAIVER OF APPRAISAL OF FINE ARTS

IT IS MUTUALLY UNDERSTOOD AND AGREED THAT I HAVE KNOWINGLY AND WILLINGLY CHOSEN TO **EXCLUDE** MY EXHIBIT PIECE(S) FROM COVERAGE PROVIDED BY EGA FOR THE EDUCATION EXHIBITION, SEMINAR 2020, BOSTON, MA.

SIGNATURE: _____

DATE: _____

Please keep a copy for your records and return this form by July 1, 2020.

Thank you,

Ellie Ames
National Education Exhibit Chair
educationexhibitchair@egausa.org
7833 Villanueva Drive NE
Albuquerque, NM 87109



Exhibitor's Instructions for Delivering Pieces
EGA Education Exhibition – Seminar 2020

1. Ship your exhibition item(s) in a sturdy reusable carton, using clean, suitable packing material (no peanuts; your package will be returned using the same material). Be sure to include (clearly marked inside the box) any special packaging instructions for return shipment. **Include a copy of the completed Packing List inside the box.**

2. All Bobbie Pilling and Golden Needles Award pieces **MUST** be shipped to Susan Andrews between August 28 and August 31, 2020. For the Education Exhibit, if you plan to deliver your piece(s) in person, you **MUST** deliver it before 5:00 pm on Thursday, September 3 to the Education Exhibit area.

3. If your piece needs to be displayed in a particular manner (clothing, unusual hanging, etc.) please notify the National Education Exhibit Chair by July 1, 2020. All special display materials must be supplied by the exhibitor and included in the package with adequate instructions for assembly.

Securely attach the entry's title, exhibitor's name, address, and phone number to the back of the item and include entrant's name outside the box. Include the completed Packing List in the package. Address the package and send via UPS or US Postal Service to: **Education Exhibition Receiver (address below)**

Mark the outside of the box "Education Exhibit" and the category, i.e., FF, ICC, GCC, MC, Certifications, Bobbie Pilling, Golden Needle Awards, Youth, etc. Do not request a signature for delivery.

4. If you are shipping from outside the USA, mark the package "**Educational Material, no commercial value**" on the outside of the package.

5. Complete a **Return Delivery Form** for each entry. Send a copy to the National Education Exhibit Chair by July 1, 2020, and **mail** an envelope containing the Return Delivery Form and completed return shipping label(s) (appropriate for your specified shipping method; i.e., USPS or UPS) to the National Education Exhibit Chair.(see address below). **EGA will pay for the return postage, if you are not able to pick up your pieces at Seminar.** PLEASE SEND THIS ENVELOPE WITHIN 24 HOURS OF SHIPPING YOUR PACKAGE.

6. Ship your package to **arrive between Fri, August 28 and Monday, August 31, 2020** **Include a completed Packing List (page 4).** Complete and mail the Return Delivery Instructions Form, even if you plan to deliver your piece to Seminar.

7. Your shipped pieces will be returned immediately following the close of the exhibition. Items not scheduled for return shipping must be picked up on **Tuesday, September 8, 2020 between 8 am and noon.**

Send pieces to:

EDUCATION EXHIBITION
RECEIVER

Karen Sehl
10 Hancock Street
Salem, MA 01970

GOLDEN NEEDLE AND BOBBIE
PILLING AWARDS RECEIVER

Susan Andrews
317 Old Billerica Road
Bedford, MA 01730

**Send Return Delivery Form
to:**

NATIONAL EDUCATION EXHIBIT
CHAIR:

Ellie Ames
educationexhibitchair@egausa.org
505-400-7993

**Return forms electronically
when possible**



EGA Education Exhibition – Seminar 2020

DELIVERY FORM (one for each entry)

Please complete this form and email or mail it by June 1, 2020
Ellie Ames, 7833 Villanueva Drive NE, Albuquerque, NM 87109
Phone: 505-400-7993 Email: educationexhibitchair@egausa.org

Mail this form with the all pertinent insurance and delivery confirmation labels when you ship your package. **Do not request a signature for delivery.**

Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Telephone: _____ Email: _____

Title of piece: _____

Hand Deliver **date and time** _____

Return of Exhibit Item

Personal Pick-Up:

At the close of the exhibit release my exhibit item to me _____

At the close of the exhibit, release the exhibit item to _____

(Signature of designate will be required at the close of the exhibit)

Shipped Return:

Please return my exhibition piece by the following carrier:

UNITED PARCEL SERVICE (UPS)

\$ EGA will pay for return shipping and insurance. Valued at \$ _____

OR

US POSTAL SERVICE

\$ EGA will pay for return postage and insurance. Valued at \$ _____

OR

Federal Express (Fed Ex)

\$ EGA will pay for return shipping and insurance. Valued at \$ _____

EGA Education Exhibition – Seminar 2020

MAKE TWO COPIES OF THE DELIVERY FORM

1. one for your records;
2. one to send to Ellie Ames by June 1, 2020



PACKING LIST—stays with box

List contents of package for 2020 EGA Education Exhibit

Include shipping labels appropriate for your method of shipping

From: _____ Date _____

Address: _____

Phone: _____ Email: _____

Categories: GCC ICC Online Class Fiber Forum ESP Certifications Youth
 Bobbie Pilling Award Golden Needles Exhibit Master Craftsman- Step(s)

Entries enclosed in this shipping box:

1. Title _____ Exhibit Category _____

Brief Description: _____

Display Accessory--Yes / No. Description _____

2. Title _____ Exhibit Category _____

Brief Description: _____

Display Accessory—Yes /No Description _____

3. Title _____ Exhibit Category _____

Brief Description: _____

Display Accessory—Yes /No Description _____

4. Title _____ Exhibit Category _____

Brief Description: _____

Display Accessory—Yes /No Description _____

Use additional pages as necessary to identify everything in the box.



5. Title _____ Exhibit Category _____

Brief Description: _____

Display Accessory—Yes /No Description _____

Use additional pages as necessary to identify everything in the box.