



OPEN REGISTRATION INSTRUCTIONS AND FORM

CLASS AVAILABILITY

All registrations are on a first-come, first-served, space-available basis. Registration is open to all EGA members. Non-EGA participants are welcome for an additional fee of \$60. If you wish to join EGA, contact headquarters at (502) 589-6956 or visit www.egausa.org. Your membership must be on file or in process by May 31, 2021.

REGISTRATION

Registration can be completed either **online or by mail**. The registration form is contained in this document or use the link to register online via the EGA website. Registration must be postmarked or completed online between March 13 and June 15, 2021.

CLASS CHANGE

All requests for changes must be submitted to the assistant registrar in writing, with receipt of same confirmed by the assistant registrar. Changes to class registration requested after May 15, 2021, will incur a \$30 administrative fee for EACH request. No administrative fee will be assessed for adding classes, banquet tickets, or other events. All changes are subject to availability.

BANQUET INFORMATION

Banquet sign-ups and cancellations must be received and confirmed by the assistant seminar registrar by July 31, 2021, for the seminar opening and closing banquets.

If you require a special meal, check the box on the registration form. Special meals must be requested by July 31, 2021.

To invite a guest to attend one or both banquets, please mark the appropriate banquet(s) on the registration form. Each banquet is listed separately. Include the charge(s) in your total registration cost. Note that a guest will receive a banquet favor as part of the ticket price.

Note: If you are unable to attend a banquet, we ask that you inform us ahead of time. Although refunds are not possible, favors can be picked up while at seminar. Watch for details to come in communications from seminar beginning summer of 2021.

PAYMENT OF FEES

Payment of class fees, as well as fees for special events and optional items, is due with registration. Kit fees and adjustments for mail-in registrations will be billed as received. Money orders or personal checks in U.S. funds should be made payable to "EGA Seminar 2021." Visa, MasterCard, or Discover is accepted. Any remaining billed fees will be due and payable no later than June 30, 2021.

NONREFUNDABLE DEPOSIT

A **nonrefundable deposit** (\$100) is required for **ALL** attendees who register for two or more days of class. This deposit does not apply to nonparticipants or to early registrants who have already paid the deposit. Please note that this deposit has been included in the fees listed below, as applicable.

CLASS REGISTRATION FEES

The following fees include the nonrefundable deposit and the Hospitality Package, but **DO NOT** include kit, tour, special event, or optional item fees. (The Hospitality Package includes the seminar pin and handbook.)

Five Days of Class/Wednesday and Sunday Banquets (\$745) includes your choice of one Friday class and four days of class (either one four-day class or two two-day classes), OR one three-day class and one two-day class and both banquets.

Four Days of Class/ Wednesday and Sunday Banquets (\$670) includes your choice of four days of class (either one four-day class or two two-day classes) and both banquets.

Three Days of Class and One Banquet (\$470) includes your choice of one Friday-Sunday three-day class with either banquet, one Wednesday/Thursday class and one Friday class with either banquet, OR one Saturday/Sunday class and one Friday class with either banquet.

Two Days of Class and One Banquet (\$395) includes your choice of one Wednesday/Thursday class with either banquet, OR one Saturday/Sunday class with either banquet.

One-Day Class (\$95) includes a Friday class and no banquet.

OTHER REGISTRATION FEES

Nonmember Fee (\$60) applies to those registering for classes who are not members of EGA.

Nonparticipant Fee (\$270) for those not taking classes at seminar. Must be registered at one of the designated seminar hotels as part of the EGA-negotiated room block. The fee includes two banquets and the Hospitality Package.

Facilities Use Fee (\$250) applies to those not staying at the designated hotel(s) at the EGA-negotiated rate. *See policy on the EGA website or page 5 of this document.*

Refer to the EGA website for updates pertaining to the COVID-19 situation.

OPEN REGISTRATION FORM

Registration begins on **March 13, 2021 and ends on June 15, 2021**. All class assignments are on a first-come, first-served space-available basis. Early response is encouraged. You may register online via the EGA website at www.egausa.org. To register by mail, send this completed registration form, along with the appropriate payment, to the assistant registrar at address on page 4. Make check or money order payable to "EGA Seminar 2021." Confirmation will be sent upon receipt of registration form, along with an invoice for kit fees, if applicable. Please keep a copy of your completed form for your records. Read the EGA cancellation and facilities use policies on page 5 of this registration document and initial your understanding below.

IMPORTANT:
REQUIRED FOR
REGISTRATION

We cannot process your registration form without your initials below.
 _____ I have read and I understand EGA's cancellation and facilities use policies.
 _____ I understand that the Seminar 2021 facilities use fee is \$250.

PERSONAL INFORMATION (please print clearly)

Name _____ E-mail _____

Mailing Address _____

City, ST/Prov, Zip/Postal Code _____ Country _____

Phone (Home) _____ (Work) _____ (Cell) _____

Type of membership (Circle one): Chapter Member Member-at-large Not a Member

Required, if member: EGA Member # _____ Region _____ Chapter _____

EMERGENCY CONTACT INFORMATION (REQUIRED)

Name (Print) _____ Relationship _____

Phone (Day) _____ Phone (Night) _____ Phone (Cell) _____

CLASS DAYS: Check the number of days you will be taking classes. **CHOOSE ONLY ONE** from the following list.

- Five days** (Wednesday-Sunday). Includes one 1-day and one 4-day OR one 1-day and two 2-day classes, OR one 3-day and one 2-day class and Wednesday and Sunday banquets.
 - Four days** (Wednesday-Sunday). Includes one 4-day OR two 2-day classes and Wednesday and Sunday banquets.
 - Three days*** (Wednesday-Friday OR Friday-Sunday). Includes one 3-day class OR one 1-day and one 2-day class and one banquet.
 - Two days*** (Wednesday-Thursday OR Saturday-Sunday). Includes one 2-day class and one banquet.
- *If you chose **Two or Three Days of Class**, please select banquet you wish to attend: Opening banquet Closing banquet
- One day** (Friday). Includes one 1-day class and NO banquet.

CLASS SELECTION: List your choice(s) based on the number of class days you selected above.

Four-Day Class			
Wed/Thurs & Sat/Sun 9/1-5/21	Class No.	Title	Teacher
1st Choice			
2nd Choice			
3rd Choice			
Three-Day Class			
Friday-Sunday 9/3-5/21	Class No.	Title	Teacher
Only one 3-day class offered			
Two-Day Class(es)			
Wednesday/Thursday 9/1-2/21	Class No.	Title	Teacher
1st Choice			
2nd Choice			
3rd Choice			
Saturday/Sunday 9/4-5/21	Class No.	Title	Teacher
1st Choice			
2nd Choice			
3rd Choice			
One-Day Class			
Friday 9/3/21	Class No.	Title	Teacher
1st Choice			
2nd Choice			
3rd Choice			

PAYMENT DUE WITH REGISTRATION FORM

FOR DETAILS, PLEASE REFER TO REGISTRATION FEE SCHEDULE ON PAGE 1.

5 DAYS OF CLASS/2 BANQUETS \$745* \$ _____
4 DAYS OF CLASS/2 BANQUETS \$670* \$ _____
3 DAYS OF CLASS/1 BANQUET \$470* \$ _____
2 DAYS OF CLASS/1 BANQUET \$395* \$ _____

* Cost includes registration and \$100 nonrefundable deposit.

1-DAY CLASS (FRIDAY)/No banquet \$95 \$ _____
NONMEMBER FEE \$60 \$ _____
NONPARTICIPANT FEE \$270 \$ _____
FACILITIES USE FEE \$250 \$ _____

OPTIONAL ITEMS

Wednesday, September 1 – Opening Banquet

Additional # of tickets @ \$125 = \$ _____

Self Guest Name of Guest: _____

Guest dietary considerations: _____

Friday, September 3 – Winning Ways Lecture Series

Winning Ways # of tickets @ \$35 = \$ _____

Friday, September 3 – Magnificent Chicago Tours

We will contact you as soon as we begin accepting tour registrations!

Friday, September 3 – Merchandise Night

Half Table @ \$50 = \$ _____

Full Table @ \$75 = \$ _____

Full Table w/electricity @ \$100 = \$ _____

Saturday, September 4 – Teachers’ Showcase

Half Table @ \$15 = \$ _____

Full Table @ \$25 = \$ _____

Saturday, September 4 – President’s Farewell Event

Reception # of tickets @ \$25 = \$ _____

Sunday, September 5 – Closing Banquet

Additional # of tickets @ \$125 = \$ _____

Self Guest Name of Guest: _____

Guest dietary considerations: _____

Donation to EGA (optional) \$ _____

TOTAL FEES (due now) \$ _____

METHODS OF PAYMENT: Money orders or personal checks in U.S. funds should be made payable to “EGA Seminar 2021.” VISA, MASTERCARD, or DISCOVER accepted.

Note to Registrar:

Check preferred method of communication:

- E-mail Mail

Check preferred method of daily newsletter delivery:

- E-mail Printed

Print your full name as you wish it to appear on nametag:

First & Last Name: _____

Please check all that apply: Are you . . . ?

- a first-time national seminar attendee
a chapter president as of 2021 seminar
an EGA Master Craftsman
an EGA-Certified Teacher
an EGA-Certified Graduate Teacher
an EGA-Certified Judge
an EGA-Certified Master Judge
an EGA-Certified Appraiser
an EGA Life Member
a Crown Jewels Member
a MyEGA Member
a Gold Thread Award Recipient (past or present)
a member of Fiber Forum
willing to serve as a Class Angel
willing to serve as a Volunteer

Do you . . . ?

- need a roommate list
have mobility limitations:
have special dietary considerations:
gluten-free vegetarian vegan
other:

May we include your contact information in the Seminar Handbook? (Please check all that apply.)

- None All Information
Address E-mail Address
Phone (Day) Phone (Night) Phone (Cell)

Have you . . . ?

- completed the Registration Form, including class selections and emergency contact information
completed the Seminar Fee Schedule
prepared a check or money order, payable to “EGA Seminar 2021” for the total amount due on the fee schedule OR filled out the necessary credit card information.
made a copy of Registration Form for your records

Privacy Policy: To view the Privacy Policy for EGA, please visit the EGA website, egausa.org, or contact Cynthia Welch, EGA administrator, (502) 589- 6956.

CREDIT CARD INFORMATION

VISA MasterCard Discover

Name on Card _____

Card #: _____

Expiration Date: _____

Security Code: (3-digit number on back of card) _____

Zip Code associated with card: _____

**PLEASE RETURN COMPLETED FORM WITH PAYMENT
TO ASSISTANT SEMINAR REGISTRAR**

Sue Koehler
11432 Balfour Drive
Fenton, MI 48430

Email: Registrar2021@egausa.org (email anytime)
Phone: (810) 938-5281
(please, no calls after 10 PM Eastern Time)

Cancellation Policy:

- (1) Participant cancellation:
 - (a) The canceling participant must send cancellation notification in writing to the seminar assistant registrar at: Registrar2021@egausa.org or mail to: Sue Koehler, 11432 Balfour Drive, Fenton, MI, 48430, who forwards the information to the National Seminar Registrar.
 - (b) Cancellations received via email or postmarked on or before:
 - i. 60 days (July 3, 2021) prior to the opening of seminar will receive a refund less the nonrefundable deposit.
 - ii. 30 to 59 days (July 4 to August 2, 2021) prior to the opening of seminar will incur a \$200.00 cancellation fee which includes the nonrefundable deposit.
 - iii. 0 to 29 days (August 3 to September 1, 2021) prior to the opening of seminar the national executive committee will review within 30 days of close of seminar.
 - A full refund will be given in the event of the death of the registrant.
 - A full refund, minus the nonrefundable deposit, will be given to a member who is in the military and not able to attend seminar due to reassignment.
 - A full refund, minus the nonrefundable deposit, will be given in the event of the death of a member of the immediate family. Immediate family is defined as spouse, child, parent, parent-in-law, grandparent, grandchild, or sibling.
 - A partial refund may be granted in the event of serious illness of the registrant or an immediate family member, or a natural disaster preventing the registrant's attendance. Consideration in determining the amount of the refund shall be given after the cost incurred by the seminar is determined.
 - (c) No refunds will be considered after 30 days (October 5, 2021) of close of seminar.
 - (2) In the event EGA cancels a class after students have been assigned and a student chooses not to attend seminar, the seminar fee less the nonrefundable deposit will be reimbursed. Any travel costs the student has incurred are solely the responsibility of the student.
 - (3) In the event EGA cancels national seminar, the registrants will receive a refund of the registration fee, which may include the nonrefundable deposit based on a decision of the Board of Directors.
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Facility Use Policy:

A one-time Facilities Use Fee of \$250 will apply to all persons registered for two or more days of classes or as nonparticipants who do not stay at the Chicago Marriott Downtown Magnificent Mile or other designated hotel(s) or to anyone staying at the Chicago Marriott Downtown Magnificent Mile or other designated hotel(s) with a room rate other than the EGA-negotiated rate, unless the seminar chair approves alternate arrangements. This one-time fee applies because their stay will not be considered part of the seminar room block which contributes toward payment of the event and classroom space.